Microsoft Excel 2016 Macro

DURATION: 3 days

CODE: SOL\EX\MC16

COURSE OBJECTIVE

After completing this course, students will be able to:

- Recording Macro
- Knowing about the properties, method and function
- Working in the Explorer and Properties window
- Using statement, module and procedure
- Differentiating between the methods and properties
- Making procedure and function
- Using the Inputbox and Msgbox
- Declaring a variable
- Using arrays
- Adding Controls to the Form
- Using If…Then Statement
- Using Select Case Statement
- Using Do … Loop Statement
- Using For… Next Statement
- Etc.

WHO SHOULD ATTEND

This course is intended for users who familiar with Excel and need to customize The Excel tools with Excel Macro or VBA

PRE-REQUISITES

Before attending this course, students must have:

Experience using Microsoft Office products such as Microsoft Excel.

INTRODUCTION

This course is designed to give users an understanding of some of the more MS Excel Macro 2016, almost each product from Microsoft of there are a facility to design program by using Visual Basic, like Microsoft Excel 2016.

COURSE OUTLINE

Introduction to Microsoft Excel Macro 2016

- Overview of Macro
- Recording Macro
- Editing Macro
- Running Macro
- Understanding Macro Security

Excel Visual Basic

- Visual Basic Editor in Excel 2016
- MsgBox
- Macro Errorts
- Debug Macros
- Objects Properties and Methods
- Workbook and Worksheet

Excel Programming

- Variable
- Option Explicit
- Calculate
- If Then Statement
- Cells
- Loop
- Logical Operations
- Range
- Events
- Date and Time
- Function and Sub

Microsoft Partner
Gold Software Asset Management
Gold Volume Licensing
Gold Midmarket Solution Provider

Microsoft Partner
Silver Learning
Silver Desktop
Silver Data Platform
Silver Portals and Collaboration

Autodesk
Authorised Training Center

CERTIPORT

PEARSON
VUE-Authorized
Test Center

salestr@solusi.com | www.solusi.com | Phone. (021) 7201419