

Code	DESCRIPTION	Days	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	Des 26
	OFFICE SYSTEM							
	Ms Office Excel Foundation	1	13; 21; 29	03; 10; 24	07; 14; 21	05; 07; 09	02; 10; 18	07; 15; 23
	Ms Office Excel Intermediate	1	06; 14; 22	11; 19; 27	01; 15; 29	12; 19; 26	09; 17; 25	01; 15; 29
	Ms Office Excel Advanced	1	01; 08; 15	12; 20; 28	21; 23; 25	05; 13; 21	10; 18; 26	02; 08; 14
	Ms Office Excel Professional	2	06 - 07 13 - 14	03 - 04 10 - 11	07 - 08 14 - 15	05 - 06 12 - 13	02 - 03 09 - 10	07 - 08 14 - 15
	Ms Excel Macro + VBA	3	06 - 08 13 - 15	03 - 05 10 - 12	07 - 09 14 - 16	05 - 07 12 - 14	02 - 04 09 - 11	07 - 09 14 - 16
	Ms Excel Dashboard + Macro	3	20 - 22 27 - 29	04 - 06 11 - 13	21 - 23 28 - 30	19 - 21 26 - 28	16 - 18 23 - 25	21 - 23 28 - 30
	Ms PowerPoint	1	15; 23; 31	06; 13; 20	09; 15; 21	12; 20; 28	03; 11; 27	03; 09; 15
	Ms Office Word Standard	1	03; 17; 31	10; 12; 14	14; 22; 30	16; 28; 30	04; 10; 16	17; 23; 29
	Ms Office Word Professional	1	02; 16; 30	05; 13; 19	03; 17; 24	01; 15; 29	11; 17; 23	02; 16; 23
	Ms Outlook	1	03; 10; 17	03; 05; 07	10; 16; 22	14; 20; 26	04; 12; 20	14; 16; 18
	Ms Office 365/2021/2019/2016/2013 (Word + Excel + PowerPoint + Outlook)	4	06 - 09 13 - 16	03 - 06 10 - 13	07 - 10 14 - 17	05 - 08 12 - 15	02 - 05 09 - 12	07 - 10 14 - 17
	Ms Project	2	07 - 08 14 - 15	04 - 05 11 - 12	21 - 22 28 - 29	19 - 20 26 - 27	16 - 17 23 - 24	21 - 22 29 - 30
	Ms Access	2	21 - 22 28 - 29	05 - 06 12 - 13	01 - 02 08 - 09	06 - 07 13 - 14	03 - 04 10 - 11	01 - 02 08 - 09
55300	Microsoft Teams for End Users	1	13; 20; 21	04; 11; 18	17; 23; 29	02; 08; 14	13; 19; 25	03; 17; 31
	Introduction to SharePoint Online	1	09; 16; 23	10; 18; 26	04; 11; 18	19; 21; 23	18; 24; 30	04; 11; 18
	SharePoint Online for End Users	3	06 - 08 20 - 22	04 - 06 18 - 20	07 - 09 21 - 23	05 - 07 19 - 21	02 - 04 16 - 18	07 - 09 21 - 23
MS-700T00	Managing Microsoft Teams	4	20 - 23 27 - 30	04 - 07 11 - 14	07 - 10 21 - 24	19 - 22 26 - 29	16 - 19 23 - 26	21 - 24 28 - 31
MS-900T01	Microsoft 365 Fundamentals	1	17; 29; 31	06; 14; 20	01; 09; 17	05; 07; 09	06; 12; 18	10; 22; 21
MS-102T00	Microsoft 365 Administrator	5	06 - 10 13 - 17	03 - 07 10 - 14	07 - 11 14 - 18	05 - 09 12 - 16	02 - 06 09 - 13	07 - 11 14 - 18
	MICROSOFT 365 COPILOT							
MS-4002	Prepare security and compliance to support Microsoft 365 Copilot	1	27; 21; 30	06; 12; 18	16; 23; 30	15; 22; 29	13; 19; 25	10; 16; 22

MS-4004	Empower your workforce with Microsoft 365 Copilot Use Cases	1	10; 16; 22	07; 21; 28	03; 10; 17	09; 15; 21	23; 25; 27	14; 21; 28
MS-4005	Craft effective prompts for Microsoft 365 Copilot	1	08; 20; 24	05; 21; 31	04; 16; 28	07; 13; 19	18; 24; 30	01; 08; 15
MS-4007	Microsoft 365 Copilot User Enablement Specialist	1	06; 08; 10	12; 20; 28	10; 16; 22	15; 21; 27	11; 19; 25	01; 10; 22
MS-4010	Extend Microsoft 365 Copilot with declarative agents by using Visual Studio Code	1	03; 09; 15	05; 12; 19	03; 15; 28	05; 21; 27	12; 18; 30	09; 15; 21
MS-4014	Build a foundation to build AI agents and extend Microsoft 365 Copilot	1	13; 21; 29	07; 19; 31	18; 24; 30	15; 23; 29	11; 18; 25	07; 15; 23
MS-4017	Manage and extend Microsoft 365 Copilot	1	06; 14; 22	14; 20; 26	07; 14; 21	05; 07; 09	16; 18; 20	01; 15; 29
MS-4018	Draft, analyze, and present with Microsoft 365 Copilot	1	01; 08; 15	03; 10; 24	01; 15; 29	12; 19; 26	02; 04; 06	02; 08; 14
MS-4019	Transform your everyday business processes with agents	1	15; 23; 31	11; 19; 27	21; 23; 25	05; 13; 21	02; 10; 18	03; 09; 15
PL-7008	Create agents in Microsoft Copilot Studio	1	03; 17; 31	12; 20; 28	09; 15; 21	12; 20; 28	09; 17; 25	17; 23; 29
AI & DATA ANALYTICS								
AI-900T00	Introduction to AI in Azure	1	02; 16; 30	06; 13; 20	14; 22; 30	16; 28; 30	10; 18; 26	02; 16; 23
AI-3016	Develop generative AI apps in Azure	1	03; 10; 17	10; 12; 14	03; 17; 24	01; 15; 29	03; 11; 27	14; 16; 18
AI-3019	Build AI Apps with Azure Database for PostgreSQL	1	13; 20; 21	05; 13; 19	10; 16; 22	14; 20; 26	04; 10; 16	03; 17; 31
AI-3026	Develop AI agents on Azure	1	09; 16; 23	03; 05; 07	17; 23; 29	02; 08; 14	11; 17; 23	04; 11; 18
AI-900T00	Introduction to AI in Azure	1	17; 29; 31	04; 11; 18	04; 11; 18	19; 21; 23	04; 12; 20	10; 16; 22
AI-102T00	Designing and Implementing a Microsoft Azure AI Solution	4	06 - 09 20 - 23	11 - 14 18 - 21	14 - 17 21 - 24	05 - 08 19 - 22	02 - 05 16 - 19	07 - 10 21 - 24
AI-3016	Develop custom copilots with Azure AI Studio	1	27; 21; 30	10; 18; 26	01; 09; 17	15; 22; 29	13; 19; 25	14; 21; 28
AZ-2007	Accelerate app development by using GitHub Copilot	1	10; 16; 22	06; 12; 18	16; 23; 30	09; 15; 21	18; 24; 30	01; 08; 15
	Artificial Intelligence (AI) Fundamentals for Machine Learning	3	13 - 15 27 - 29	05 - 07 12 - 14	14 - 16 28 - 30	12 - 14 26 - 28	09 - 11 23 - 25	14 - 16 28 - 30
DP-605T00	Prepare and visualize data with Microsoft Power BI	1	08; 20; 24	07; 21; 28	03; 10; 17	07; 13; 19	06; 12; 18	01; 10; 22
PL-300T00	Microsoft Power BI Data Analyst	3	06 - 08 27 - 29	19 - 21 26 - 28	07 - 09 28 - 30	05 - 07 26 - 28	02 - 04 23 - 25	07 - 09 28 - 30

	Microsoft Power BI for Predictive Analysis	3	13 - 15 20 - 22	05 - 07 19 - 21	14 - 16 21 - 23	12 - 14 19 - 21	09 - 11 16 - 18	14 - 16 21 - 23
	Microsoft Power BI Professional for Modern Data Analysts	2	01 - 02 08 - 09	19 - 20 26 - 27	15 - 16 22 - 23	07 - 08 14 - 15	17 - 18 24 - 25	15 - 16 22 - 23
	Microsoft Power BI: Advanced Data Analyst	3	06 - 08 27 - 29	12 - 14 26 - 28	01 - 03 08 - 10	06 - 08 13 - 15	03 - 05 10 - 12	01 - 03 08 - 10
	Microsoft Power BI: Advanced DAX Language, Formulas, and Calculations	3	13 - 15 20 - 22	05 - 07 26 - 28	15 - 17 22 - 24	20 - 22 27 - 29	17 - 19 24 - 26	15 - 17 22 - 24
	Tableau	5	20 - 24 27 - 31	03 - 07 10 - 14	07 - 11 21 - 25	19 - 23 26 - 30	16 - 20 23 - 27	07 - 11 14 - 18
	BUSINESS APPLICATIONS							
55265	Microsoft PowerApps for End Users	2	15 - 16 22 - 23	06 - 07 13 - 14	01 - 02 29 - 30	21 - 22 28 - 29	04 - 05 11 - 12	01 - 02 29 - 30
55268	Microsoft Power Automate for End Users	1	06; 08; 10	05; 21; 31	04; 16; 28	15; 21; 27	13; 19; 25	09; 15; 21
PL-7002	Create and Manage Automated Processes by using Power Automate	1	03; 09; 15	12; 20; 28	10; 16; 22	05; 21; 27	23; 25; 27	07; 15; 23
PL-500T00	Microsoft Power Automate RPA Developer	5	06 - 10 20 - 24	03 - 07 10 - 14	14 - 18 21 - 25	05 - 09 19 - 23	02 - 06 16 - 20	07 - 11 14 - 18
PL-7001	Create and Manage Canvas Apps with Power Apps	1	06; 14; 22	05; 12; 19	03; 15; 28	15; 23; 29	18; 24; 30	01; 15; 29
PL-7003	Create and Manage Model-Driven Apps with Power Apps and Dataverse	1	01; 08; 15	07; 19; 31	18; 24; 30	05; 07; 09	11; 19; 25	02; 08; 14
PL-7004	Implement AI models with Microsoft Power Platform AI Builder	1	15; 23; 31	14; 20; 26	07; 14; 21	12; 19; 26	12; 18; 30	03; 09; 15
PL-900T00	Microsoft Power Platform Fundamentals	1	03; 17; 31	03; 10; 24	01; 15; 29	05; 13; 21	11; 18; 25	17; 23; 29
PL-200T00	Microsoft Power Platform Functional Consultant	5	13 - 17 27 - 31	03 - 07 10 - 14	07 - 11 14 - 18	12 - 16 26 - 30	09 - 13 23 - 27	07 - 11 14 - 18
PL-400T00	Microsoft Power Platform Developer	5	06 - 10 27 - 31	03 - 07 10 - 14	07 - 11 21 - 25	05 - 09 16 - 30	02 - 06 23 - 27	07 - 11 14 - 18
PL-600T00	Microsoft Power Platform Solution Architect	4	13 - 16 27 - 30	04 - 07 18 - 21	01 - 04 08 - 11	12 - 15 26 - 29	09 - 12 23 - 26	14 - 17 28 - 31
MB-910T00	Microsoft Dynamics 365 Fundamentals (CRM)	1	13; 20; 21	11; 19; 27	21; 23; 25	12; 20; 28	16; 18; 20	02; 16; 23
MB-210T01	Microsoft Dynamics 365 Sales	2	01 - 02 29 - 30	20 - 21 27 - 28	02 - 03 09 - 10	01 - 02 08 - 09	18 - 19 25 - 26	02 - 03 09 - 10
	AZURE INFRASTRUCTURE							
AZ-900T00	Microsoft Azure Fundamentals	1	09; 16; 23	12; 20; 28	09; 15; 21	16; 28; 30	02; 04; 06	14; 16; 18
AZ-104T00	Microsoft Azure Administrator	4	06 - 09 27 - 30	03 - 06 10 - 13	15 - 18 22 - 25	05 - 08 26 - 29	02 - 05 23 - 26	07 - 10 28 - 31

AZ-120T00	Planning and Deploying SAP on Azure	3	07 - 09 14 - 16	12 - 14 19 - 21	01 - 03 15 - 17	06 - 08 20 - 22	03 - 05 17 - 19	01 - 03 29 - 31
AZ-305T00	Designing Microsoft Azure Infrastructure Solutions	4	13 - 16 20 - 23	04 - 07 11 - 14	01 - 04 15 - 18	12 - 15 19 - 22	09 - 12 16 - 19	14 - 17 21 - 24
AZ-700T00	Designing and Implementing Microsoft Azure Networking Solutions	3	21 - 23 28 - 30	03 - 05 10 - 12	08 - 10 22 - 24	13 - 15 27 - 29	10 - 12 24 - 26	01 - 03 15 - 17
AZ-500T00	Microsoft Azure Security Technologies	4	07 - 10 14 - 17	11 - 14 18 - 21	08 - 11 22 - 25	06 - 09 13 - 16	03 - 06 10 - 13	01 - 04 08 - 11
AZ-204T00	Developing Solutions for Microsoft Azure	5	13 - 17 20 - 24	03 - 07 10 - 14	14 - 18 21 - 25	12 - 16 19 - 23	09 - 13 16 - 20	07 - 11 14 - 18
AZ-700T00	Designing and Implementing Microsoft Azure Networking Solutions	3	07 - 09 21 - 23	04 - 06 11 - 13	02 - 04 09 - 11	06 - 08 27 - 29	03 - 05 24 - 26	08 - 10 22 - 24
AZ-400T00	Designing and Implementing Microsoft DevOps solutions	4	21 - 24 28 - 31	04 - 07 18 - 21	01 - 04 22 - 25	20 - 23 27 - 30	17 - 20 24 - 27	01 - 04 15 - 18
OPERATING SYSTEM								
AZ-800T00	Administering Windows Server Hybrid Core Infrastructure	4	07 - 10 21 - 24	03 - 06 10 - 13	08 - 11 15 - 18	06 - 09 20 - 23	03 - 06 17 - 20	08 - 11 15 - 18
AZ-801T00	Configuring Windows Server Hybrid Advanced Services	4	14 - 17 28 - 31	04 - 07 11 - 14	07 - 10 14 - 17	13 - 16 27 - 30	10 - 13 24 - 27	07 - 10 14 - 17
AZ-040T00	Automating Administration with PowerShell	5	05 - 09 19 - 23	03 - 07 10 - 14	07 - 11 14 - 18	05 - 09 12 - 16	02 - 06 09 - 13	07 - 11 14 - 18
DATA BASE								
DP-900T00	Microsoft Azure Data Fundamentals	1	13; 21; 29	06; 13; 20	14; 22; 30	01; 15; 29	02; 10; 18	03; 17; 31
DP-100T01	Designing and Implementing a Data Science Solution on Azure	4	07 - 10 28 - 31	11 - 14 18 - 21	07 - 10 21 - 24	06 - 09 27 - 30	03 - 06 24 - 27	21 - 24 28 - 31
DP-300T00	Administering Microsoft Azure SQL Solutions	4	14 - 17 21 - 24	04 - 07 18 - 21	14 - 17 21 - 24	13 - 16 20 - 23	10 - 13 17 - 20	07 - 10 21 - 24
DP-080T00	Querying Data with Microsoft Transact-SQL	2	02 - 03 09 - 10	04 - 05 18 - 19	16 - 17 23 - 24	15 - 16 22 - 23	05 - 06 12 - 13	16 - 17 23 - 24
DP-203T00	Data Engineering on Microsoft Azure	4	06 - 09 13 - 16	03 - 06 10 - 13	01 - 04 08 - 11	05 - 08 12 - 15	02 - 05 09 - 12	14 - 17 28 - 31
DP-3001	Migrate SQL Server workload to Azure SQL	1	01; 08; 15	05; 13; 19	03; 17; 24	14; 20; 26	09; 17; 25	04; 11; 18
DP-3007	Train and deploy a machine learning model with Azure Machine Learning	1	15; 23; 31	03; 05; 07	10; 16; 22	02; 08; 14	10; 18; 26	10; 16; 22
DP-600T00	Microsoft Fabric Analytics Engineer	4	20 - 23 27 - 30	04 - 07 11 - 14	15 - 18 22 - 25	19 - 22 26 - 29	16 - 19 23 - 26	07 - 10 28 - 31
DP-601T00	Implementing a Lakehouse with Microsoft Fabric	1	03; 17; 31	04; 11; 18	17; 23; 29	19; 21; 23	13; 19; 25	01; 08; 15
	Hadoop: Building Big-Data Apps in the Cloud	5	06 - 10 13 - 17	03 - 07 10 - 14	07 - 11 21 - 25	19 - 23 26 - 30	16 - 20 23 - 27	07 - 11 14 - 18
PROGRAMMING								

	Web Application Hacking (Penetration Testing)	5	13 - 17 27 - 31	03 - 07 10 - 14	14 - 18 21 - 25	12 - 16 19 - 23	02 - 06 16 - 20	07 - 11 14 - 18
	IT SOFTSKILL AND OTHERS							
	Project Management Professional (PMP)	5	06 - 10 27 - 31	03 - 07 10 - 14	07 - 11 14 - 18	05 - 09 12 - 16	09 - 13 23 - 27	07 - 11 14 - 18
	Certified Associate in Project Management (CAPM)	4	07 - 10 14 - 17	03 - 06 10 - 13	07 - 10 14 - 17	06 - 09 13 - 16	03 - 06 10 - 13	07 - 10 14 - 17
	PMI Agile Certified Practitioner (PMI-ACP)	3	07 - 09 28 - 30	05 - 07 12 - 14	02 - 04 16 - 18	07 - 09 14 - 16	04 - 06 11 - 13	02 - 04 09 - 11
	Professional Scrum Master (PSM)	3	14 - 16 21 - 23	19 - 21 26 - 28	09 - 11 23 - 25	21 - 23 28 - 30	18 - 20 25 - 27	02 - 04 16 - 18
	Professional Scrum Product Owner (PSPO)	3	01 - 03 08 - 10	05 - 07 19 - 21	02 - 04 23 - 25	07 - 09 21 - 23	04 - 06 18 - 20	09 - 11 16 - 18
	Professional Scrum Developer (PSD)	3	15 - 17 22 - 24	12 - 14 26 - 28	07 - 09 14 - 16	14 - 16 28 - 30	11 - 13 25 - 27	07 - 09 14 - 16
	Information Security Management System	1	09; 16; 23	05; 12; 19	10; 16; 22	15; 23; 29	11; 19; 25	03; 09; 15
	IT IL Awareness Factsheet	1	17; 29; 31	07; 19; 31	03; 15; 28	05; 07; 09	12; 18; 30	17; 23; 29
	IT Project Management (IT-PM)	3	01 - 03 29 - 31	05 - 07 26 - 28	21 - 23 28 - 30	07 - 09 28 - 30	04 - 06 25 - 27	21 - 23 28 - 30
	IT IL Standard with Case Study Factsheet / IT Infrastructure Library (IT-IL)/ IT IL Intermediate Operational Support & Analysis Factsheet	3	01 - 03 15 - 17	12 - 14 19 - 21	07 - 09 21 - 23	14 - 16 21 - 23	11 - 13 25 - 27	07 - 09 21 - 23
	IT IL Intermediate Service : Strategy Factsheet LowRes / Design Factsheet / Transition Factsheet	4	21 - 24 28 - 31	04 - 07 11 - 14	07 - 10 21 - 24	20 - 23 27 - 30	17 - 20 24 - 27	21 - 24 28 - 31
	IT IL Intermediate Release Control and Validation Factsheet / IT IL Intermediate Service Offerings & Agreements Factsheet	5	13 - 17 20 - 24	03 - 07 10 - 14	07 - 11 21 - 25	19 - 23 26 - 30	02 - 06 23 - 27	07 - 11 14 - 18
	Managing Anti Virus with Kaspersky	2	06 - 07 13 - 14	03 - 04 10 - 11	07 - 08 14 - 15	05 - 06 12 - 13	02 - 03 09 - 10	07 - 08 14 - 15
	VMWare vSphere	3	08 - 10 22 - 24	03 - 05 10 - 12	14 - 16 28 - 30	05 - 07 12 - 14	02 - 04 09 - 11	14 - 16 28 - 30
	Mikrotik	3	15 - 17 29 - 31	04 - 06 11 - 13	07 - 09 28 - 30	19 - 21 26 - 28	16 - 18 23 - 25	07 - 09 28 - 30
	Primavera	3	22 - 24 29 - 31	04 - 06 18 - 20	14 - 16 21 - 23	05 - 07 19 - 21	02 - 04 16 - 18	14 - 16 21 - 23
	Using Project Management with Primavera	3	06 - 08 13 - 15	05 - 07 12 - 14	01 - 03 08 - 10	12 - 14 26 - 28	09 - 11 23 - 25	01 - 03 08 - 10
	AUTODESK							

	AutoCAD Basic	3	20 - 22 27 - 29	19 - 21 26 - 28	15 - 17 22 - 24	05 - 07 26 - 28	02 - 04 23 - 25	15 - 17 22 - 24
	AutoCAD Advanced	3	06 - 08 20 - 22	05 - 07 19 - 21	01 - 03 15 - 17	12 - 14 19 - 21	09 - 11 16 - 18	01 - 03 29 - 31
	AutoCAD Mechanical	3	13 - 15 27 - 29	12 - 14 26 - 28	08 - 10 22 - 24	06 - 08 13 - 15	03 - 05 10 - 12	01 - 03 15 - 17
	AutoCAD Electrical	3	06 - 08 27 - 29	05 - 07 26 - 28	02 - 04 09 - 11	20 - 22 27 - 29	17 - 19 24 - 26	08 - 10 22 - 24
	Autodesk Revit	3	13 - 15 20 - 22	12 - 14 19 - 21	16 - 18 23 - 25	06 - 08 20 - 22	03 - 05 17 - 19	15 - 17 29 - 31
	Autodesk Inventor	3	07 - 09 14 - 16	03 - 05 10 - 12	02 - 04 16 - 18	13 - 15 27 - 29	10 - 12 24 - 26	02 - 04 09 - 11
	SketchUp	3	21 - 23 28 - 30	04 - 06 11 - 13	09 - 11 23 - 25	06 - 08 27 - 29	03 - 05 24 - 26	02 - 04 16 - 18
	TRAINING ON-DEMAND							
	AUTODESK PLATFORM DESIGN, MEDIA AND ENTERTAINMENT	AUTODESK MECHANICAL AND MOLD DESIGN						
	AutoCAD Raster Design	Autodesk Inventor Advanced Tubing Piping						
	AutoCAD Upgrade	Autodesk Inventor Advanced Analysis and Simulation						
	AutoLISP Basic	Autodesk Inventor Advanced Sheet Metal						
	AutoLISP Advanced	Autodesk Inventor Advanced Large Assembly Design						
	Advanced Communication Data Using Design Review	Autodesk Inventor Plastic Part And Mold Design						
	3ds Max Essential	Autodesk Inventor Upgrade						
	3ds Max Advanced Materials - Mental Ray							
	3ds Max Advanced Lighting - Mental Ray							
	NON AUTODESK							
	Microsoft AI for business leaders	Cisco						
	Design a dream destination with AI	Android Mobile Development						
	Work smarter with AI	User Security Awareness						
	Microsoft 365 Copilot Interactive Experience for Executives	Cisco						
	Microsoft 365 Copilot Chat Interactive Experience for Executives	Android Mobile Development						
	Build custom agents for Microsoft Teams	Adobe Photoshop						
	Copilot Immersion Experience	Adobe Illustrator						
	Explore Microsoft 365 Copilot Chat	Corel Draw						
	Introducing System Center	Foundations of Data Science for Machine Learning						



TRAINING SERVICES

Regular Training:

Training public yang di laksanakan secara regular di tempat SOLUSI Training Center

In-House Training:

Training yang dilaksanakan dalam satu group perusahaan

Customize Training:

Training yang di laksanakan dengan materi yang berbasis pada kebutuhan khusus perusahaan.

Preparation Examination:

Mempersiapkan peserta untuk mengikuti ujian yang terkait dengan materi Teknologi Informasi skala Internasional.

mengikuti ujian yang terkait dengan materi Teknologi Informasi skala Internasional.

Examination:

Menyelenggarakan ujian untuk target sertifikasi Teknologi Informasi bekerja sama dengan lembaga "Testing Center" yang di sudah diakui secara "International"

Consultancy:

Layanan yang diberikan dalam bentuk konsultasi jasa training dari assesment, perencanaan / pembuatan modul, pelaksanaan sampai evaluasi.

Productivity Coach:

Solusi untuk membantu perusahaan dalam meningkatkan produktifitas staff melalui mekanisme yang disusun secara khusus didalam optimalisasi penggunaan MS Office sebagai sarana kerja bantu utama.

Outsourcing:

Menempatkan tenaga professional dalam kapasitas sebagai konsultan maupun pengajar yang memberi solusi terkait dengan kegiatan training khususnya untuk disiplin ilmu Teknologi Informasi.